

Digital Identity and Credential Assurance Standard

FOIP and Information Management, Enterprise Information Management

Version: 1.0

Approved by: Anthony Lemphers, Assistant Deputy Minister, FOIP and Information Management	Owner: Maureen Towle, Executive Director, Enterprise Information Management
Approval date: April 16, 2020	Review date: April 1, 2022
Contact: SA.InformationManagement@gov.ab.ca	Policy Instrument type: Standard

Contents

Standard Statement 3
Authority..... 3
Scope 3
Standard Description..... 3
Standard Specification 3
Roles and Responsibilities 3
Compliance..... 4
References and Supporting Resources..... 4

Standard Statement

This standard provides the foundation for assessing digital identity and credential assurance in the Government of Alberta.

Authority

- [Electronic Transactions Act](#)
- [Government Organization Act](#)
- [Records Management Regulation](#)

Scope

This standard applies to all departments defined under section 14 of Schedule 11 of the *Government Organization Act* and agencies, boards and commissions as defined in schedule 1 of the Freedom of Information and Protection of Privacy Regulation.

Agencies, boards and commissions that are not contained within Schedule 1 of the Freedom of Information and Protection of Privacy Regulation are encouraged to align with this standard.

Departments requiring an exception must follow the Chief Information Security Officer exception process. Please contact your Sector Information Security Officer (SISO) to discuss the exceptions process; if your department is not part of a sector, please contact Enterprise Information Management.

Standard Description

This standard will:

- mitigate potential risks associated with providing services while meeting any legal and/or evidentiary requirements that may exist in the department for identity and credential assurance;
- manage identity consistency and collaboratively across the government (and with other jurisdictions) when the identity of employees, organizations, devices and individuals is required; and
- manage credentials, authentic users, and/or accept trusted digital identities for the purposes of administering a program or delivering internal and/or external services.

Standard Specification

The Government of Alberta endorses the Government of Canada's Directive on Identity Management. The Directive on Identity Management links assurance with digital identity, and provides a consistent approach in digital identity management practices to ensure secured access for information and services.

This standard must be used in circumstances when any of the following conditions apply:

- unique identification is required to administer a program or service; and/or
- verification of identity is required before receiving a service or participating in a program.

Roles and Responsibilities

In consultation with MyAlberta Digital ID (MADI), program executives and managers must ensure that the proper level of identity and credential assurance are used.

For more information about assigning digital identity and credential assurance please contact MADI at myalbertaid@gov.ab.ca.

Compliance

Current identity and credential assurance solutions will be provided two years (from the approval date of this standard) to align, pending contracts and/or exceptions granted through the IMT exceptions process.

Consequences of non-compliance with this standard could result in the loss of information, damage to Government of Alberta's reputation, exposure of Albertans to harm and/or incurrence of unnecessary costs.

- Depending on the severity of non-compliance, either informal or formal requests and/or follow-ups may be made by Enterprise Information Management, Corporate Internal Audit Services, Corporate Information Security Office, Office of the Information Privacy Commissioner, and/or Public Service Commission.
- Legislated disciplinary action (i.e., *Public Service Act*) may be taken depending on the severity of non-compliance.

References and Supporting Resources

- [Government of Canada Policy on Government Security](#)
- [Government of Canada Directive on Identity Management](#)
- [Government of Canada Guideline on Identity Assurance](#)