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# Government of Alberta

## Information Management and Technology (IMT) Policy

### Policy Statement

The Government of Alberta will manage its information and related technology in a disciplined and coordinated manner to optimize the value of our investment in information assets, support effective and efficient operations and improve the delivery of services to Albertans

With respect to Information Management and Technology (IMT), the Government of Alberta will:

- Function as a single corporate entity;
- Take a corporate approach to plan, coordinate, prioritize, review and manage its IMT investments and processes; and
- Use common IMT processes to implement directives and related controls to manage delivery of IMT services.

### Foundational IMT Principles

The following principles will be used as the foundation for IMT in the Government of Alberta. These principles will be used to guide the prioritizing of IMT initiatives for funding and implementation:

- *Single enterprise approach:* Approach to IMT will include fostering and promoting government wide program/service delivery based on common standards, systems and applications.
- *Client-focused:* IMT initiatives are client-focused and support business needs.
- *Usability:* People can use systems and applications with reasonable training.
- *Adaptability:* Systems and applications are robust in the face of unexpected events.
- *Affordability:* Sound cost-management practices will be adopted and supported by a government wide framework for identifying, monitoring and reporting on IMT expenditures.
- *Accountability:* Ownership and responsibility for systems, projects and the management of information and technology will be clearly defined.
- *Value for money:* Ensure that public funds spent on IMT results in the maximum value possible.

**Scope of Policy**

This policy applies to all ministries. Ministries are defined as departments and exclude agencies, boards and commissions that do not report through the department unless the Minister responsible for administering the department specifically identifies an agency, board or commission to be within scope.

**Compliance**

Ministry Deputy Heads are accountable and Ministry Chief Information Officers are responsible for ensuring ministry compliance with this Policy and for taking appropriate action to remediate non-compliance.

**Authority**

This Policy is approved by the Minister of Service Alberta under authority established in the IMT Strategy approved by Cabinet on July 21, 2008. The Minister delegates authority to the Corporate CIO to set directives, standards and guidelines in support of this policy.

*Original signed by* \_\_\_\_\_

Heather Klimchuk  
Minister of Service Alberta

*December 17, 2009* \_\_\_\_\_

Date Approved

**Additional Information**

The vision, benefits, and principles sections of this document are a reiteration from the GoA Information and Technology Strategy approved by Cabinet on July 21<sup>st</sup>, 2008.